

Casta del Sol Homeowners Association

Clubhouse/Common Area Preliminary Guidelines Due to Covid-19-Version 11

On March 19, 2020, the State Public Health Officer and Director of the California Department of Public Health issued an order requiring most Californians to stay at home to disrupt the spread of COVID-19 among the population. Casta del Sol closed the Recreation Centers and amenities for residents during this time. The impact of COVID-19 is not yet fully known, reported illness range from very mild (with no symptoms) to severe illness that may result in death. It has been reported from state officials that certain groups, including people aged 65 or older and those with serious underlying medical conditions, such as heart or lung disease or diabetes, are at higher risk of hospitalization and serious complications. Transmission is at the highest risk when people are in close contact with an infected person, even if that person does not have any symptoms or has not yet developed symptoms.

In consideration of re-opening certain amenities and rooms at the Recreation Centers, the proposed preliminary guidelines lay out safety protocols necessary for all residents and staff to practice allowing a partial opening when deemed acceptable by the Board.

Everyone must understand the risk of infection associated with COVID-19 is an unknown and, while the Association is taking precautions to minimize the risk, there will be no way for the risk to be completely eliminated. The Board, Staff and Casta's legal team have been closely monitoring information provided by numerous entities including but not limited to the California Department of Public Health (CDPH), Centers for Disease Control and Prevention (CDC), California Secretary of State, Department of Health Care Services, Department of State, Government Response to Covid-19, Office of Governor Newsom, Occupational Safety and Health Administration (OSHA), and with neighboring Associations.

The California Department of Public Health provided guidance for reopening certain businesses. Those steps were taken into consideration for Casta del Sol to partially open amenities/certain clubhouse facilities and are subject to change. The guidelines highlight risk assessment and protection plan, employee training to limit the spread, control measures, sanitizing and disinfectant protocols and social distancing.

These preliminary guidelines are intended to make Association facilities accessible to the membership while promoting good hygiene and proper social distancing. Staff has been instructed on how to limit the spread, but it will take a group effort. Masks, sanitizers and social distancing must be practiced by everyone.

The safety and health of our residents and staff are the top priority. Mixing the staff and residents creates another layer of exposure, so everyone will have the responsibility to practice the safety protocols (such as masks, social distancing, etc.) along with remembering to avoid touching eyes, nose or mouth. Although touchpoints are frequently sanitized, everyone is encouraged to use tissues, napkins or similar disposable products to open and close the entrances. Residents will be encouraged if not required to bring wipes to sanitize those areas they have used, bring their own pens and taking all trash when leaving or disposing personal trash in receptacles.

The Following Guidelines Are Required In All Cases and Must Be Observed For Clubhouse and Common Area Usage:

- All residents planning to use the facilities are required to sign the Casta del Sol Covid-19 waiver prior to entry into either of the Recreation Centers and provide the signed copy to the Recreation Office at Recreation Center 1.
- Unless granted written approval from the association, guests will not be permitted in Recreation Centers or allowed to use amenities. Clubhouses and common areas are for residents only. Only

access at Recreation Center #1 is through the gate closest to the Recreation Office.

- Residents will be required to use hand sanitizer before entering clubhouses. Residents are encouraged to bring their own hand sanitizer.
- Residents must wear a face masks when entering the recreation facilities (Only removal for sports as outlined in the guidelines below).
- Residents must not visit the clubhouses or socialize in the Common Areas if you have exhibited any illness symptoms or have been in contact with someone with COVID-19 over the last 14 days.
- Most rooms/ amenities will require advanced reservations.
- If gathering or using amenities residents must practice proper social distancing at all times.
- Guidelines are subject to change.
- The Board may change items listed in the Stages established for re-opening.
- Clubhouses and common areas are used at your own risk.
- Drinking fountains are disabled, please bring your own water.

The Board has remained consistent following state and local authorities' information to best protect the residents and staff of Casta del Sol, considering the community vulnerability due to age and consideration for additional restrictions. The Board has created a proposed stage approach to open the clubhouse in phases. Stages range from 1 with limited access to 5 where everything is open as it was before the pandemic.

Current Stages Proposed (Stages and Items Included are Subject to Change):

Stage 1 – Reduced office hours, walking around open spaces at clubhouses is permitted, Vegetable garden, Chippers and Heritage Garden are open to residents only.

Stage 2 – Reopening the Administration/Recreation Offices, Racquet courts (doubles permitted), Lawn Bowling, Vista room for selected purposes, two specific restrooms (Recreation Center #1 library restroom and Lawn Bowling Pavilion at Recreation Center 2), the Recreation center #1 pool, Bocce Ball, Ping Pong at Recreation Center #1 and a select Rec #2 Pool usage time for the Casta del Sol Water Exercise Club, M-F.

Current times for the Casta del Sol Offices are:

Administration Office 8am-4pm, M-F

Recreation Office 8am-4pm M-F, and select times when Rec. #1 pool is open.

The Recreation Center #1 Pool Area Times Are:

MWF, 8am-8pm

T and TH, 8am-4pm

Saturday and Sunday 8am-3pm

Racquet Sports and Lawn Bowling Play Times Are:

MWF, 8am-8pm

T and TH, 8am-4pm

Saturday and Sunday 8am-3pm

Stage 3-Approved 5.20.21, Associations Current Stage-Officially Starting 5/24/21

Reopening in a limited capacity (details outlined in current Guidelines) and through a reservation system the following amenities: Recreation Center #1 Locker rooms open during clubhouse business hours, residents can fill out a request to reserve books and DVDs and library committee personnel will put together reservations for "curbside service", the Shuffleboard Pavilion will be available by reservation only Monday-Friday 8:30am-4pm for 1.5 hour time slots, Billiards will be available by reservation only during the hours of Monday-Sunday 9am-3pm for 1 hour time slots, Ceramics and Arts/ Crafts room will be available by reservation only Monday-Friday 8am-4pm and Saturday-Sunday 8am-3pm, subject to staffing and cleaning crews, residents would be able to

reserve ceramics for 2 hours, twice a week, Recreation Center 2 pool open 8am-4pm M-F and weekends 7am-3pm, Casta del Sol Water Exercise club members will have Rec Center #1 pool reservation only from 8am-10am, M-F (up to 15 people), Gym use permitted during open clubhouse hours. Recreation 2 locker room restrooms (without indoor shower). Extended hours for clubhouse and racquet sports, Lawn Bowling Play.

Stage 4 –We will have a mixture of reopening additional multiple purpose rooms, additional restrooms, other outdoor activities, pool and games. Extending clubhouse hours of operation, etc.

Stage 5 – Reopening everything as it was before the pandemic without restrictions.

As the Board approves moving into various stages for the Association, the guidelines will be updated to reflect policies to maintain a safe environment. Including but not limited to, social distancing signs, masks, tape outlining the spacing required for visiting residents, one-way entry and exits and a schedule for cleaning after usage, etc. Rules and guidelines must be followed and are subject to change.

The Casta del Sol On-Site Team Direction

Sanitizing and Disinfecting Areas at the Clubhouses:

- The following areas are cleaned and sanitized frequently:
 1. Door handles, gate touchpoints, handrails and entryways
 2. Chairs/Benches
 3. Tables, chairs, and countertops
- Trash contained within receptacles shall be removed daily. Trash receptacles including lids and containers shall be wiped down frequently.
- Restroom cleaning includes but is not limited to floors, door handles, light switches, toilets, faucets and dispensers. Restrooms are cleaned periodically throughout the day, ending at 3pm.
- All staff has access to proper cleaning products and is only using approved disinfectants.
- Cleaning drinking fountains when operational.

Appropriate Signage Posted:

- Instructing residents to properly social distance, identifying where to wait as they enter or exit the clubhouse and amenities.
- Signage has been provided reminding residents to use hand sanitizer, wash their hands frequently with soap and water and to cover their mouths when coughing and sneezing.
- Remain home if experiencing symptoms of illness including a fever of 100°F or above, sore throat, runny nose, chills, sneezing, coughing, abdominal pain or diarrhea.

Social Distancing Protocols and Hand Hygiene:

- Lower the occupancy to reduce crowding and ensure 6 feet of distance between users.
- Rearrange or remove furniture to provide adequate spacing.
- Remind residents to wear face covering when traveling through common areas of the property where it may not be possible to maintain physical distancing.
- Provide or ask that residents bring a 60% alcohol-based hand sanitizer.
- Frequently check restrooms to ensure they are stocked with hand soap and paper towels.

Details of Casta Del Sol Stages are Listed Below:

Stage 1 – Clubhouses closed, reduced office hours, walking around open spaces at clubhouses is permitted, Vegetable garden, Chippers and Heritage Garden are open to residents only.

Chippers

- Stay at least six feet apart from other players.
- Must bring your own clubs and balls.
- Use hand sanitizer prior to using Chipping Area.

Heritage Garden

- Stay at least six feet apart from other residents.
- Use hand sanitizer prior to entering area.
- Must keep moving when walking through Heritage Garden.

Vegetable Garden

- Residents only permitted in Vegetable Garden area.
- Stay at least six feet apart from other residents.
- Use hand sanitizer prior to using Vegetable Garden area.
- Any shared equipment must be properly sanitized, gloves are encouraged.

Stage 2 – Reopening the Administration/Recreation Offices, Racquet courts (doubles permitted), Lawn Bowling, Vista room for selected purposes, two specific restrooms (Recreation Center #1 men’s and women’s Locker rooms and Lawn Bowling Pavilion at Recreation Center 2), the Recreation center #1 pool, Bocce Ball, Ping Pong at Recreation Center #1, Library Personnel for book restocking and a select Rec #2 Pool usage time for the Casta del Sol Water Exercise Club, M-F.

Current times for the Casta del Sol Offices are (RESIDENT RESERVATIONS SUGGESTED FOR OFFICE USE):

Administration Office 8am-4pm, M-F

Recreation Office 8am-4pm M-F, and select times when Rec. #1 pool is open.

The Recreation Center #1 Pool Area Times Are:

M-F, 8am-8pm

Saturday and Sunday 8am-3pm

Racquet Sports and Lawn Bowling Play Times Are:

Everyday access, 8am-10pm

Administration Office Open from 8am-4pm, Monday through Friday (RESIDENT RESERVATIONS SUGGESTED FOR OFFICE USE):

Both offices will reopen for essential business and only residents will be permitted. In some cases, reservations will need to be made to meet with staff. If reservations are scheduled, residents would be asked to arrive no more than 5 minutes before the reservation time to check-in with the Recreation Office. Most association documents are available online to reduce paper residents would require at the clubhouse. Residents should refrain from touching any surfaces, furniture, benches, etc. unless necessary. Residents would have to bring their own pens. Only one person per household would be encouraged to come in to handle association business (unless absolutely necessary). Hand sanitizer and masks would be required for both areas, signage will be posted about all requirements including proper social distancing.

Administration (RESIDENT RESERVATIONS SUGGESTED FOR OFFICE USE): Residents will not be permitted in the building however; tables will be placed at the front entrance where staff will be able to assist residents. There will be a barrier and tape on the ground marking every 6 feet indicating where residents should stand.

Recreation (RESIDENT RESERVATIONS SUGGESTED FOR OFFICE USE) Open from 8am-4pm, Monday through Friday and Saturday and Sunday 8am-3pm : Residents will wait in line to go into the office (whether outside or in the Vista room) and be spaced out with tape to be 6ft apart. Residents will come in one way to the office and exit another, in order to limit contact with others. Staff will block off walkways for people to get to the other areas of the clubhouse such as the rose garden area, billiards, etc. Chairs are removed from the library to eliminate the appearance of a place to sit. Plexiglas on the Recreation Office counter to shield

residents and staff, etc. For the current guidelines, residents will have access to post information at the Rec 1 Bulletin Board through coordination with the Recreation office staff.

Committee Meetings on the “Zoom” Phone and Computer App

Most Association Board and Committee Meetings use Zoom ID#336-234-8073, Password 12345, Phone #1-669-900-6833

- Committee Chair must contact staff to reserve zoom number and set up e-blast to community with zoom information.
- Reservations must be made with the Recreation department at least three days in advance for Committee meetings to ensure zoom will be set up.
- When making a “Zoom” reservation, the Chair will be required to provide a start and end time for their meeting.
- Committee members will be asked to Sign on zoom 10 to 15 minutes before the meeting starts.

Reopening Pickle ball, Paddle Tennis & Tennis Courts, Everyday from 8am-10pm

- Players should not play if they are uncomfortable with any of these guidelines or observations at the courts.
- Double play for all court usage is permitted.
- Reservations must be made to use the courts.
- Safety and health of our residents are top priority.
- Residents are the only people allowed to play on the courts.
- If you sneeze or cough, do so into a tissue or upper sleeve.
- Avoid sharing food, drinks, towels, equipment.

Court Reservations and Play

- All reservations to be made in advance following club rules. Sign up at the courts or on dwellingLive.
- Special designated reservation times for clubs permitted.
- “open” play permitted.
- Tennis ball machine use is permitted.
- Players must arrive no more than 10 minutes before reservation time to check-in and be prepared to enter the reserved court space.
- Players should use caution touching surfaces (i.e. avoid touching gates, fences, benches, nets, etc.) to be extra safe.
- Sanitize hands before using courts.
- Players will need to vacate the court 5 minutes prior to their scheduled end time to maintain social distancing during the court exchange.
- Players should bring their own water bottles.
- When entering the court, players are to stage bags and water bottles 6 ft. apart in marked areas.
- Upon leaving the court player must remove all their belongings.

Preparing to Play

- Bring your own hand sanitizer and/or disinfectant wipes. Clean and wipe down your equipment, including racquets and water bottles before going onto the court.
- Do not share racquets or any other equipment such as wristbands, grips, hats and towels.
- Bring a full water bottle.

During Play

- Stay at least six feet apart from other players. No handshakes, paddle bumps or physical contact between players who are not members of the same household.

- Use verbal scoring.
- Avoid touching your face after handling a ball, racquet or other equipment.
- Wash your hands promptly if you have touched your eyes, nose or mouth or use hand sanitizer if soap and water is not readily available.
- Use your racquet or foot to pick up balls and hit them to your opponent.
- Stay on your side of court, avoid changing ends of the court. If you must change sides of the court, everyone should pass to the right and maintain social distancing.
- Remain at least 6ft. apart from other players when taking a break.

After Play

- Players will need to vacate the court 5 minutes prior to their scheduled end time to maintain social distancing during the court exchange.
- Wipe down commonly touched surfaces.
- No extra-curricular or social activity should take place on site. No congregation after playing.

Lawn Bowling Green MWF, 8am-8pm, T and TH, 8am-4pm and Saturday and Sunday 8am-3pm

- Lawn Bowling limited to residents only. No guests or visitors will be permitted.
- Reservations to play: Eliminate drop-in social bowling and require participation time to be made in advance. Reservation play time will only be available Monday through Friday 8am to 4pm and Saturday and Sunday 8am to 3pm.
- Publicize: Provide clear professional signage informing resident of operational changes and to encourage participation of the sanitation practices.
- Clean: Increase the frequency of routine cleaning, sanitization and disinfection of all locations, especially all common and high traffic areas, and frequently touched surfaces. Prepare a location, equipment, and plan to sanitize the equipment after every use.
- Sanitize: Increase the number of hand sanitizer stations near the green. Ensure approved antimicrobial products are used for all sanitation procedures.
- No access to the bowls room. Arrangements will be made for members to retrieve their equipment and store at home. (Practice Play)
- Access to the equipment room is strictly limited to the club host(s) for that specific day. Club hosts are identified by the club officers. (Club Play)
- Direct players to bring their own water/beverage bottles and to take them home or discard them in the trash receptacles after play.
- Limit the number of people in the clubhouse based upon the size of the clubhouse and local rules for large group gatherings (such as 10).
- It is recommended that players do not congregate before or after play.
- It is recommended that players bring their own folding chairs and placed at least 6 feet apart.

Prior to Play

- Play will be limited to individual practice, singles, or mixed pairs (not of the same household).
- The host will determine which rinks and which directions will be used. In all cases, no more than four rinks may be used and they must be alternated.
- No touching: players to replace handshakes with other touch-less forms of greeting.
- Players shall wear masks, unless able to properly social distance.
- No shared equipment. Each bowler to provide own mat (or towel to use as a mat), Jack (or golf ball as a substitute), and their own bowls. (Practice Play)
- Equipment shall consist of jacks, mats, rakes, scorecards, steps, and poles. Players will bring their own bowls from home. (Club Play)
- The host(s) shall sanitize/spray all items and set out for each team to use. (Club Play)

- To assist players to descend to the green the host will place the Club wooden steps. (Club Play)

During Play

- Must wear a mask if within 6 feet of another person, if able to social distance the mask may be removed.
- Preferable to set the jack rather than roll it. If rolling the jack is still to be done, jacks will be assigned to each lead to roll themselves. Skips to set the jack with his/her foot. Assign one Skip to pick up the mat after finishing the end. A glove should be worn when picking up the mat. Alternatively, the skip can use the lifter to pick up the mat.
- Preferable to not use rakes and kick bowls into proper placement. If a rake must be used, then only one person does all of the raking. Sanitize the rake before and after play.
- Preferable to not measure. If measuring must be done, assign one person to do all the measuring, only use your own measure.
- Direct players to eliminate the use of scoreboards by providing paper score cards and pencils that players can keep.
- Players stand six feet apart at all times while waiting a turn and delivering a bowl.
- Never touch another player's bowls except kicking them in with feet.
- If an individual player requires additional assistance, he/she may request from the host(s) the use of a Club pole. The host(s) will sanitize. It will be understood that the pole is only for the use of the individual who made the request.

After Play

- Each lead will be responsible for returning his/her assigned item(s) to the cart area. The host(s) will sanitize and return items to the cart and return the cart to the equipment room. (Club Play)
- Direct all players to take their bowls home after play.
- Require players to personally dispose of their trash in the nearby receptacles.
- Players must leave the green immediately after playing.

Library Restroom at Recreation Center #1 -Closed

Recreation Center #1 Locker rooms Open for Resident Use (Usage Times M-F, 8am-8pm, Weekends 8am-3pm Only). Recreation Center #2 Locker rooms Open for Resident Use (Usage Times M-F, 8am-4pm, Weekends 7am-3pm, Lawn Bowling Pavilion Restroom Open 7am-10pm.)

- Cleaning includes but is not limited to toilets, sinks, faucets, door handles, light switches, touchpoints and dispensers.
- Restrooms are being cleaned frequently.
- Sanitizing and Disinfecting Areas Frequently.
- No indoor showering permitted.

Recreation Center #1 Pool Area Open Times M-F, 8am-8pm, Weekends 8am-3pm

- Reservation for pool use is mandatory, the method of reservations is online through Dwelling Live.
- For the current guidelines, a max capacity of 15 persons can use the Rec 1 pool at one time.
- For the current guidelines 15 lounge chairs will be spaced out around the rec 1 pool. Furniture must not be moved and will be spaced out. Even if with same households the furniture is to remain spaced out.
- Time slots for Rec #1 pool use are for 2-hour block period. Reservation times are, 10am-8pm, Monday-Friday. 8am-3pm on Saturday and Sunday.
- Swimmers may reserve the pool for a maximum of 120 minutes each day.
- Cleaning will be at the beginning of day and staff will periodically clean throughout the day.

Residents can clean the furniture themselves if they want to disinfect (Additional supplies are located at the pool area).

- pool users may not roam around the clubhouse.
- Social distancing practices must be followed.
- Residents must wear face masks up to the point they enter the pool and once they exit the pool.
- Residents must sign in with the office staff prior to using the pool.
- Residents must come to the pool area with their swimming attire on.
- Tables and chairs are unavailable for use.
- Outdoor showers may be used.
- For the current guidelines, the Water Exercise Club is designated to have the Rec 1 pool M-F from 8:00am-10:00am for a max of 15 club members.

Recreation Center #1 Spa Area Open Times M-F, 8am-8pm, Weekends 8am-3pm

- Maximum of 3 spa users at a time, if you see other residents waiting for the spa, please limit your usage to 20 minutes and rotate.
- Social distancing practices must be followed.
- Residents must wear face masks up to the point they enter the spa and once they exit the spa.
- Residents must come to the pool area with their swimming attire on.
- Outdoor showers may be used.
- Locker room showers are not permitted.

Recreation Center #2 Pool and Spa Area Open Times M-F, 8am-4pm, Weekends 8am-3pm

- Reservation for pool use is mandatory, the method of reservations is online through Dwelling Live.
- For the current guidelines, the Rec 2 pool is scheduled to be divided up in to 3 lanes for open swim.
- For the current guidelines, a max capacity of 10 persons can use the Rec 2 pool at one time.
- 10 lounge chairs will be spaced out around the rec 2 pool. Furniture must not be moved and will be spaced out. Even if with same households the furniture is to remain spaced out.
- Time slots for Rec #2 pool use are for 2-hour block period, reservation times are, 8am-4pm, Monday-Friday and 8am-3pm on Saturday and Sunday.
- Swimmers may reserve the pool for a maximum of 120 minutes each day.
- Cleaning will be at the beginning of day and staff will periodically clean throughout the day. Residents can clean the furniture themselves if they want to disinfect (Additional supplies are located at the pool area).
- Social distancing practices must be followed.
- Residents must wear face masks up to the point they enter the pool and once they exit the pool and using pool furniture.
- **FYI-THERE WILL BE NO SIGN IN**
- **Residents must come to the pool area with their swimming attire on.**
- Outdoor showers may be used.
- Maximum of 2 spa users at a time, if you see other residents waiting for the spa, please limit your usage to 20 minutes and rotate.

Recreation #2 Locker Rooms Open Times M-F, 8am-4pm, Weekends 8am-3pm

- No indoor showering permitted.
- Restrooms cleaned periodically.

Opening Bocce Ball Courts (Court Usage Times MWF, adjusted time in cooler months)

- Players should not play if they are uncomfortable with any of these guidelines or observations at the courts.

- Hand Sanitizer must be used before each game.
- Everyone would have to pick-up their own ball.
- Only 8 members on each court (16 total players permitted).

Ping Pong Play (M-F, 8:30am-2:30pm - Outside & MWF, 4pm to 8pm and Sat. 8am-3pm - Inside)

- Players should not play if they are uncomfortable with any of these guidelines or observations at the courts.
- Hand Sanitizer must be used before each game.
- Everyone would have to bring their own paddle and balls.
- Only 2 members for each table.
- Maximum of 2 tables in use at a time outside and a maximum of 1 table in use at a time inside.
- Social Distancing must be practiced.
- Reservation must be made through Dwelling Live.
- Reservations are for 1-hour time slots.
- Residents must sign in with the office staff prior to playing.

Library Reopening

- No Donations will be accepted.
- Select library Committee Personnel is permitted to volunteer and restock books.
- Residents can fill out a request to reserve books and DVDs then drop it off at the Recreation Office.
- Library Committee Personnel will call residents to confirm reservation and schedule a pick-up time.
- Resident will pick-up reservations on assigned date from staff who are located outside Recreation Office.

Stage 3-Reopening in a limited capacity (details outlined in current Guidelines) and through a reservation system the following amenities: Recreation Center #1 use of the spa by reservation only for up to two people at a time for a twenty minutes time reservation period (Social distancing is mandatory), Recreation Center #1 Locker rooms open during clubhouse business hours, residents can fill out a request to reserve books and DVDs and library committee personnel will put together reservations for “curbside service”, the Shuffleboard Pavilion will be available by reservation only Monday-Friday 8:30am-4pm for 1.5 hour time slots, Billiards will be available by reservation only during the hours of Monday-Sunday 9am-3pm for 1 hour time slots, Ceramics and Arts/ Crafts room will be available by reservation only Monday-Friday 8am-4pm and Saturday-Sunday 8am-3pm, subject to staffing and cleaning crews, residents would be able to reserve ceramics for 2 hours, twice a week, Recreation Center 2 pool, designated for Casta del Sol Water Exercise club members only from 8am-10am, M-F, Gym use permitted during open clubhouse hours.

The below items are subject to change and additional amenities/guideline details may be added. Staff will consult with Club Presidents to review current guidelines, possibly improve/ change guidelines, discuss hours of use and bring to the Board for future approval.

Shuffleboard Pavilion

All residents requesting to use the facilities will be required to sign a waiver prior to entry into the Recreation Center/resuming play. If you do not feel well, please stay home.

All reservations to be made in advance through Dwelling Live. Reservation will only be made Monday through Friday 8:00am to 4:00pm. Reservations are for 2-hour time slots.

- Maximum of 8 players and two courts may be used at any one time to make it easier to maintain social distancing.
- Players must arrive no more than 10 minutes before reservation time to check-in with the Recreation Office.

- Players must always wear face masks and practice social distancing.
- Use a hand sanitizer if soap and water are not readily available, before going to the court and after you leave the courts. Please bring your own hand sanitizer.
- As one player will normally be sitting when not playing, use only your designated chair, wiping it down with the cleaning solutions provided before and after your match.
- Players should wipe down score markers, the disks and “sticks” before and after playing with the cleaning solutions provided.
- Players are required to always use shuffleboard cue to move Discs. (Do not pick Discs up with hands)
- Players should bring their own water bottles.
- Players should refrain from touching any surfaces, furniture, benches, etc. unless necessary.
- Players will need to take all items with them when they leave and leave promptly when their reservation time is over.

Billiards Room

- All reservations to be made in advance through Dwelling Live. Reservation will only be made Monday through Sunday from 9am to 3pm. Reservations are for a 1-hour time slot.
- The door(s) are to remain open for maximum air exchange.
- Players must stay 6 ft. apart.
- Maximum of 2 designated tables in use at a time.
- Only 4 players per table. Maximum of 8 players in the Billiards Room at a time.
- Players must arrive no more than 10 minutes before reservation time to check-in with the Recreation Office.
- Players must always wear face masks and practice social distancing.
- Use a hand sanitizer if soap and water are not readily available, before going into the room and after you leave. Please bring your own hand sanitizer.
- Players must wipe down the billiards sticks, racks and balls before and after playing with the cleaning solutions provided.
- There should be a single referee/racker per table, sanitizing occasionally.
- Racked cues should be sanitized if used and or being handled by opposite person/team.
- Players should refrain from touching any surfaces, furniture unless necessary.
- Players will need to take all items with them when they leave and leave promptly when their reservation time is over.

Ceramics Room and Arts & Crafts – Ceramics Club, Jewelry, Wood Workers

- All reservations to be made in advance through Dwelling Live. Reservation will only be made Monday through Friday 8am to 4pm and Saturday & Sunday 8am to 3pm, subject to staffing and cleaning crews.
- Reservation will be only made that allow for residents to work in stations that are 6ft apart (Guidelines Version 11 added 2 stations).
- Residents can make a reservation for 2 hours, twice a week.
- Residents must arrive no more than 10 minutes before reservation time to check-in with the Recreation Office.
- Residents must clean their workstation and be ready to exit the room 10 minutes prior to their reservation ending.
- Residents must always wear a mask and practice social distancing.
- Residents should refrain from touching any surfaces, furniture unless necessary.
- Use a hand sanitizer if soap and water are not readily available, before going into the room. Please bring your own hand sanitizer.

- Resident should wipe down workstation or any other items that others might have handled.

Fitness Center - MWF, 8am-8pm, T and TH, 8am-4pm, Weekends 8am-3pm

- Reservation for fitness center use is mandatory, the method of reservations is online through Dwelling Live.
- Gym reservations are for 1-hour blocks (on the hour) only.
- Residents must arrive no more than 10 minutes before reservation time to check-in with the Recreation Office.
- Maximum of 4 users in the fitness center at a time.
- Residents only, no personal trainers, non-residents, etc.
- Users must always wear face masks or face shields and practice social distancing.
- Washing hands or use of hand sanitizer before going into the room is required.
- Users should wipe down equipment and other gym items that they have come in contact with.
- Residents should refrain from touching surfaces, furniture unless necessary.
- Users should bring their own water bottles since drinking fountains are not available.

Stage 4 –We will have a mixture of reopening additional multiple purpose rooms, additional restrooms, other outdoor activities, pool and games. Extending clubhouse hours of operation, etc.

Stage 5 – Reopening everything as it was before the pandemic without restrictions

Recreation Center #1 Amenities Listed in Alphabetical Order-All Room usages will be by appointment only or check in with the staff.

Arts & Crafts Room – Stage 3 – Limit of two people but they must practice social distancing when setting up workstations, maximum of two hours of use permitted.

BBQ--Stage 4 – Only for residents who space out 6 feet from others.

Billiards Room – Stage 3 – Group size two to eight but only four people per table to allow for social distancing and only be permitted to use table’s diagonal from each other. Maximum of two hours of play permitted.

Bocce Ball – Stage 3 – Only for select time and days.

Ceramics Room – Stage 3 – Limit of two people but they must practice social distancing when setting up workstations. Maximum of two hours of use permitted.

Fiesta Room – Stage 4 Only for group activities that can be spread apart not game groups that need to be in close contact to interact.

Fitness Center – Stage 3.

Garden Room – Stage 4 Only for group activities that can be spread apart not game groups that need to be in close contact to interact.

Horseshoe Area-Stage 4-When additional areas are open in the clubhouse.

Kitchen use for residents - Stage 4 or 5 - For Club events or private parties.

Library – Stage 3 – Library not officially open for residents in Stage 2-Limited library personnel can restock.

Locker Rooms – Stage 2- (Showers may not be available until Stage 4 due to more extensive cleaning needed).

Ping Pong-Stage 2 – By Reservation Only – 2 tables with 2 people per table outside and 1 table with 2 people inside. Limited days and times.

Restrooms Stage-2 Through 4, Locker Rooms – Stage 3.

Shuffleboard Pavilion – Stage 3 – By Reservation Only – Group size of two or four. If it is a group of four then they need to be practicing social distancing and playing on a separate court.

Swimming Pool & Spa – Stage 2, Spa use at Rec #1 only, by reservation only.

Vista Room – Stage 4 – For select purposes.

Vista Room-Stage 4 or 5-For party use, club events, etc.

Recreation Center #2 Amenities Listed in Alphabetical Order-All Room usages will be by appointment only or Check in With the Staff

Chippers – Stage 2 – Must be spaced out 6 feet

Heritage Garden – Stage 1-- Used for Walking Only

Heritage Room – Stage 4 or 5 only for group activities that can be spread apart.

Lawn Bowling Green & Pavilion – Stage 2 – Find out from club how many people could play while practicing social distancing.

Locker Rooms – Stage 3 (indoor showers remain closed due to more extensive cleaning needed).

Paddle Tennis Court #1– Stage 2 – Double play permitted and kept to an hour or less of play if others are waiting.

Paddle Tennis Court #2 – Stage 2 – Double play permitted and kept to an hour or less of play if others are waiting.

Restrooms Stage-3 -Lawn Bowling restroom open for select times.

Swimming Pool & Spa – Stage 3-Open Times M-F, 8am-4pm, weekends 7am-3pm

Tennis Court #1/Pickle Ball– Stage 2 – Double play permitted and kept to an hour or less of play if others are waiting.

Tennis Court #2 – Stage 2 – Only single player games and kept to an hour or less of play if others are waiting.

Vegetable Garden – Stage 1 – Must practice Social Distancing – Utilize your own Plot.

CdS Board Approved: May 20, 2021