

Casta del Sol NEEDS YOU

Committee Interest Information

HELP WANTED: Experience is helpful, but not required. Our Chairs will do their best to train any interested residents in the requirements of their specific committee. Please reply as soon as possible by dropping this form at the Recreation Center, Management Office, or mail it to the address listed on the back.

The Casta del Sol Homeowners Association governing body is a joint effort of homeowner volunteers and the management company. Volunteers include a seven-member Board of Directors and 13 committees of the Board. The committees are comprised of a Chair, Vice-Chair, and a Secretary plus a number of volunteer members. This results in our homeowners making recommendations they believe are best for their community which also saves the Association thousands of dollars each year. The Board relies on a committee's research, review and recommendations in making decisions on behalf of the Association. The Board believes these recommendations to the HOA are immeasurable. (See the reverse side for summary description of each committee.)

Please take a few minutes and complete this inquiry

Date: _____

1. Name _____ Phone _____

2. Address _____

3. E-mail _____

4. Interests _____

5. Profession before retirement or presently? _____

6. Would you consider becoming a Committee member?

_____ Yes _____ No

7. Which Committee(s) _____

Thank you,

Casta del Sol Homeowners Association Board of Directors

<p align="center"><u>Architectural</u> Approves plans and specifications for all home exterior construction, alterations and additions.</p>	<p align="center"><u>Budget and Finance</u> Develops yearly budgets for the Board. Analyzes monthly and annual income and expenses.</p>	<p align="center"><u>Courier</u> Responsible for the monthly publication of the community newsletter and gathering informative news from clubs, groups and Committees.</p>	<p align="center"><u>Election</u> Solicits candidates and conducts the Association's annual election for the Board of Directors.</p>
<p align="center"><u>Facilities</u> Responsible for the maintenance and preservation of Association assets. Researches new Capital Improvement and Maintenance proposals for feasibility, cost and community benefit.</p>	<p align="center"><u>Greenbelt</u> Monitors condition of all common areas, oversees landscape contractor's performance, and responds to homeowner concerns involving landscaping.</p>	<p align="center"><u>Insurance</u> Reviews and advises the Board on the Association's insurance programs, potential risk exposure and all insurance policies.</p>	<p align="center"><u>Library</u> Oversees the purchasing, processing, shelving and distribution of books, magazines, and DVDs in the Association's library.</p>
<p align="center"><u>Social</u> Responsible for parties, dinners, etc., held at the Recreation Centers for the benefit of all residents.</p>	<p align="center"><u>Traffic</u> Reviews parking and traffic control procedures within the community, and assists in monitoring the limited access gate functions.</p>	<p align="center"><u>Travel</u> Develops, schedules, and escorts trips of interest for residents.</p>	<p align="center"><u>Welcome</u> Welcomes new residents to the community and distributes informational material.</p>
	<p align="center"><u>Reserve Executive</u> Reviews, assists and recommends updates for the Reserve Study and reserve fund expenditures.</p>	<p align="center"><i>Thank you for your spirit of volunteerism</i></p>	

Attn: Committee Interest Form
27651 Casta del Sol Drive
Mission Viejo, CA 92692